

MINUTES-REGULAR
TOWN COUNCIL MEETING
April 10, 2024-6:00 P.M.

PUBLIC PRESENT: Mike Harmon (Perry County News), Dan Hayden, Bill Cotton, Kathy Hoffman, Brian and Vicki Davis.

COUNCIL & EMPLOYEES PRESENT: Jane Efinger-Hayden, Caron Crossley, Adam Hoffman, Bret Kleeman, Danny Vanconey, Jeff Everly, Devin Meunier, Linda Crawford, Nathan Freeman,
The public was asked to sign in and was advised the meeting was being recorded with the new Zoom camera.

The meeting began with the "Pledge of Allegiance".

Meeting called to order at 6:00 P.M. by Jane Efinger-Hayden, Board President

Approve and sign: Agenda, Minutes, Financial Report (consent agenda)

MOTION: Adam Hoffman

SECONDED by Danny VanConey

MOTION carried to approve consent agenda ayes 5; nays 0

NEW BUSINESS

- A. Jane Hayden stated that last week the entire board met and interviewed a potential new employee named Jake Austin, we want to vote to hire him tonight. We will need to discuss salary and probation period. Adam Hoffman said he thinks we should hire him; he has utility experience in wastewater and water. We did not have a lot people applying for the job. Jeff Everly stated we already pay an someone to do the wastewater, we should think about it before we hire another person. Bret Kleeman said that Jake said his certificates from California are transferable. Jane Hayden stated Jake will need to give his present employer a 2 week notice but can start after that, we need a motion to hire Jake Austin as a Utility Worker.

MOTION: Caron Crossley

SECONDED by Adam Hoffman

MOTION carried to hire Jake Austin : ayes 4 nays 1 Bret Kleeman opposed.

Jake Austin gave us a figure of what he would like to be paid but we are looking at hiring him at \$21 or \$22 per hour. Probation period is 60 days and we can give him another \$1 raise if his job performance allows us to. Jeff Everly asked if he will be given \$1 raise after he clears his evaluation? Jane and Caron said yes that is correct. Jane Hayden said that Utility employees will be expected to help train the new employee. Linda Crawford asked if they have a salary range in

mind Jake turns down the salary offer? Jane Hayden said we will stay within the Salary Ordinance range allowed but she does not feel we can offer more than current employees are making? Jane Hayden asked the Town Council when they met with Jake Austin to interview him if they gave him the range? All 5 council members agreed it was discussed in the meeting with Jake last week so he was aware he was going offered on the low end of the salary range for Utility Employee. Caron Crossley said to offer him \$21 dollars with \$1 dollar raise after 60-day probation. Adam Hoffman stated in 60 days we will see what he has learned and accomplished and determine if he can get an additional raise after probation. Caron Crossey stated he will possibly get another raise in beginning January 01, 2025.

- B. Summer Intern help – Jane Hayden stated she spoke with the Utility employees and they said they would like to stay the way we are – no summer intern. Jeff Everly stated he did not feel we need another person with the new person starting soon that will give us 3 full time and 2 Part Time employees. We will need to train the new person on our areas we mow, show him everything Troy owns. People think Troy is small but we have 19 places we mow, weed eat and maintain. Also, we have the new Blight Committee which means we could be doing our own tear downs and repair? Jane Hayden asked if there was any discussion from the Town Council? Adam Hoffman said he agreed with Jeff Everly, Bret Kleeman said we do not need an intern. Jane Hayden said we will need a motion to hire/not to hire summer intern. Adam Hoffman motion not to hire summer intern.

MOTION: Adam Hoffman

SECONDED by Danny VanConey

MOTION carried not hire Summer Intern: ayes 5; nays 0

C. Utility Employees Staggered Work Schedule.

Staggerd work schedules for Utility Employees is something we have been discussing for a while but it has been brought to our attention that we need Utility employees here when the front office is open. With 3 Full time utility employees I feel this is achievable. Jeff Everly said he would like to speak on hours- he feels new employee should work 8-4, Devin 6;30 to 2;30 and myself 6-2. Jane Hayden stated there is days you will need change hours to accommodate projects such as Heavy Trash pick up. Linda Crawford asked if Jake works 8-4 are we bringing him early 2 days a week to train on with Trash and Re-cycle? Jeff Everly said they can change trash start time until 8 if needed. Trash pickup works better with 3 people that is why we bring in Rick on Trash Day to help/ it takes about 2 ½ hours with 3 people. Jane Hayden said she does not want Jake here by himself from 2-4 everyday? Carion Crossly stated Safety is our main concern and we do not want anyone here alone working? Devin Meunier stated he thinks we should train Jake on the water process? Caron Crossly and Jane Hayden both agreed. Jane Hayden stated we will start the staggered shifts after Jake probation is complete.

6. Troy Volunteer Fire Department.

Jason Linne, Fire Chief

No fires or runs this month. No equipment updates.

7. Nathan Freeman, Marshal K-9 Officer.

9 Call out for service 0 arrests 0 k-9 call outs 7 traffic stops.

Nathan Freeman stated he would like to know if he can get his office secured – he has documents, social security numbers and papers laying out that does not need seen by anyone? Linda Crawford stated there were 3 keys Nathan has one, Linda has one for emergency purposes and Caron Crossley has one. If you feel it not secure then for risk and liability purposes I can give my key to Jane. Jane can get the key from Caron and Jane can be responsible for the security. I will notify our insurance carrier that only Jane Hayden , Council President has key to your office for liability purposes.

8. Devin Meunier – Water/Utilities.

The SCADA water system computer in our office needs replaced. An Island our IT support gave us a quote on refurbished and new computer. Both have newer processors and operating systems. I will need to contact Donnie Q. when we are ready to switch over because he is the set-up person for SCADA. The re-furbished computer is \$375.00 w/3-year warranty and the new computer is \$1,293.00 w/3-year warranty. Either is fine with me. Lind Crawford stated the computer has excessive dust build up from the dusty office area it is located. An Island recommended it be put in a cabinet. Adam Hoffman said the re furbished computer should be fine. Jane Hayden and Bret Kleeman said to get the new one.

MOTION: Danny VanConey

SECONDED Caron Crossly

MOTION carried: ayes 5; nays 0

Devin Meunier stated his Alliance Water training at French Lick was good. He will be at Lineman training in Greenfield, IN May 6-10. He asking to change his training hours on Tuesday at TC Electric from 10-2. Devin stated that Anna Readle from IDEM would be in Friday for inspection and updates on his license.

9. Jeff Everly-Street Superintendent

1. Ongoing Culvert work for Utilities on Hwy 66 in Spencer County.
2. Concrete quotes coming for Park Shelter.
3. Installed new water Meter for 2 residents in New Boston area.
4. Call out Sunday night at 11:35pm for resident /customer across from Rudy's - she said a transformer was beeping. They located the source and was not our utility issue.
5. I did not bring the letter for position change. Jane stated to bring it tomorrow but read your statement. Jeff stated he is declining the Utility Manager position for health reasons. He will revert back to his Street Superintendent title he previously had. Jeff stated he would like to add the additional title of Utility Maintenance which would

allow him to help with additional work not just Streets. Jeff stated that an IMPA Engineer said he needed two years experience to allow him to work on electrical so he can help with jobs. Discussion was everyone works together and we will need a motion to keep Jeff 's title as Street Superintendent at his previous rate of pay \$23.00 or give him Utility Maintenance additional title with street Superintendent at \$25.00 rate of pay. Adam Hoffman motion to keep Jeff at \$23.00 per with title of Street Superintendent.

MOTION: Adam Hoffman

SECONDED: Bret Kleeman

MOTION Carried: ayes 5 nays 0

10. CITIZENS-INPUT/QUESTIONS

Dan Hayden- none

Mike Harmon – PC News

Brian Davis- he wanted Council to know he purchased the old Fulton Hill property and the Smallwood Property on Troy Ridge Road and I have several questions about utilities. In addition, his plans are to put Cabins, RV parking on his property so he is not sure what is zoned. He thought it was zoned Commercial? Adam Hoffman said he would need to look up the zoning agreed with Brian that he thinks it is zoned it is commercial? Linda Crawford will contact Chris Goffinet on zoning.

Bill Cotton – none

Kathy Hoffman- none

11. Jane Efinger -Hayden-

- a) We have identified more properties and sent letter to owners for clean-up and or repair. I wanted to give you an update to let you know we continue to work on the building code enforcement.
- b) We have a Master Calendar kept in office area to allow everyone to put days off or out of the office for training. This will allow us to know who is available or out.
- c) We want to change the lock on the meeting room door to allow council member access to print off documents or use the workspace. We have a wireless printer and lap top to work with.

Caron Crossley- none

Adam Hoffman -none

Bret Kleeman- What happen to the TV that was on the financials? Linda Crawford stated it is sitting in the Marshal office with other security equipment waiting to be installed for the security system? Devin and I looked at the TV and we purchased a bracket to hang on the wall. Jane Hayden asked Bret about the boat dock? He said he is not sure if anyone has looked at it? Jane said we need to know what parts are needed and the cost of repair. Bret said Steve Gelarden will be looking at it since he knows where to get the parts needed?

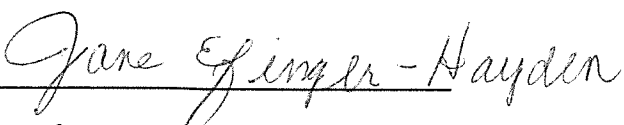
Danny VanConey – none

Linda Crawford -Linda asked Nathan if he needed a new printer since he is concerned about security in his office? I assumed you could use the wireless printer here in the meeting room? Nathan stated the printer in meeting room would be fine? Linda asked about the laptops sitting on his desk? He said he is not sure what they were used for but he does not need them? He has the laptop in his truck.

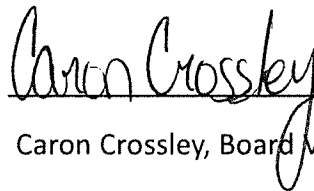
OLD BUSINESS: updates.

CORRESPONDENCE: None

ADJOURNMENT: There being no further business, a MOTION was made by Caron Crossley and SECONDED by Danny VanConey to adjourn the meeting at 7:51 P.M., CST. **The next Meeting will be May 15, 2024 at 6:00 P.M., CST.**



Jane Efinger-Hayden, Board President



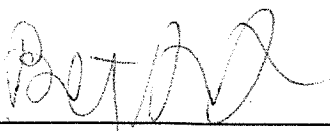
Caron Crossley, Board Vice President



Adam Hoffman, Board Member



Danny VanConey, Board Member



Bret Kleeman, Board Member

ATTEST: Clerk/Treasurer

