

**MINUTES - REGULAR**

**TOWN COUNCIL MEETING MINUTES**

**June 22, 2023**

**Re-scheduled June Town Council meeting**

**PUBLIC PRESENT:** Adam and Kathy Hoffman, Beth Grant, Vicki Parson, Bill Cotton.

**COUNCIL PRESENT:** Roger Fella, Brandon Kleeman, Tina Gerlach, Bret Kleeman.

**COUNCIL ABSENT:** Danny VanConey (available via phone )

**Town of Troy Attorney:** Chris Goffinet present

**APPROVE and SIGN: Consent Agenda which includes: Minutes, Agenda, Financial Report:**

**MOTION:** Brandon Kleeman

**SECONDED:** Bret Kleeman

**MOTION CARRIED: ayes 4 nays 0**

**5. TVFD FIRE DEPARTMENT :** Pudder Linne - No Updates

**6. UTILITIES: Pudder Linne -** No updates.

**ELECTRIC-** none

**WATER –** none

**ZONING-** none

**7. STREETS- JEFF EVERLY –** no updates.

**8. Chris Goffinet –** Chris asked to be moved down on the agenda since Pudder Linne is running late for meeting. The Electric Utility Bond we will be discussing will have input from Pudder.

**9. Marshal: Stephan Poehlein –** I would like to introduce Doug Dunn who will be Deputy Marshal for Troy. He will be working with me to learn the system for traffic Stops and other systems in Perry County and Troy. He has Tell City Reserve experience. We were not able to get him in the Academy classes for July and August due to full classes. The next available class is in December and the sign up for that will be September 04, 2023. Doug will be paying for ammunition for the training himself so that will not be a cost. He will pay for transportation to and from class. You have a copy of the contract that will need Council signatures. Linda Crawford gave the Town Council a summary of the Doug's contract: his title will be Deputy Marshal, he will be paid \$20 per hour per our Salary ordinance, he will be working 30 hours per week. Bret Kleeman asked if we already voted to hire him? Linda said yes, we did. Therefore, we do not need a motion to hire

him. Linda Crawford administered his "Oath of Office" and Doug Dunn signed the oath . Deputy Marshal contract was signed by council.

**Chris Goffinet:** explained the Bond Resolution for Electric Utility Revenue Bonds, the Town Council needed to sign tonight to proceed with the Project. Chris stated: we were originally looking to get financing from private bonds but our financial advisors Londa Witte spoke with the Indiana Bond Bank and found we could get a cheaper interest rate from Government finance. The Government financing is expanding their Community Funding and will be available July 01, 2023. The Government Funding will be 3.64% for 15 years. The private funding would be 4.85% for 15 years so we would save a lot of money. The financial advisors found that the Phase 3 electric rates that go into effect April 2024 will be sufficient and there will not be a need to have an additional electric increase for this Bond. This Resolution is a preliminary to issue Bonds – preliminary means it is not final. If you approve this Resolution there will be two more public meetings and a public notice to the newspaper before the final. What this resolution does is gives permission to move forward on the \$2.5 million estimated dollars for this project. The Bond will be for a maximum of 30 years but likely will be 15 years as we stated earlier. Maximum interest rate is 7%. The numbers are inflated on the preliminary so that we can move forward on the bonds and not need to have additional resolutions each time the specific numbers are completed for the project. The purpose of the Resolution for Electric Bonds is to improve the Electric System such as construction and improvement to sub station, new Transformer. Does anyone have questions about this project or resolution? Roger Fella said if there are no questions for Chris we will need a MOTION to approve the RESOLUTION FOR ELECTRIC UTILITY REVENUE BONDS ?

**MOTION:** Brandon Kleeman

**SECONDED:** Bret Kleeman

**MOTION CARRIED:** ayes 4 nays 0

**Chris Goffinet:** We have the Finch Newton (FN) Water contract completed after several wording changes, this is a long-term agreement they will be subject to rate study increases like your current residents/customers are, Pudder feels we have the capability to provide this service to FN but we will let him speak to that. As soon as Pudder Linne adds the information in the blanks the contract will be ready to approve or not approve?

**CHRIS GOFFINET:** We have the first draft of Policies and Procedure Employee Manual ready for your review. This was developed by an agency that specializes in cities and towns employee handbooks. It is a document you need to read - it does not govern elected officials but employees of the town is covered in this manual. It is meant to lay out all our current policies and procedures, typically what we do when we hire a new employee you give them this Employee Manual and they read it and sign it? It covers things like vacations, holiday schedules, discipline, leaves for such things as family emergencies, funerals. These are all things you deal with employees on a regular basis. Linda Crawford stated this manual is needed for State Board of Accounts (SBOA), Community Crossing and other grants. Chris Goffinet stated yes this is a

requirement for grants and audits, all county agencies have a manual such as this. Chris said you need to read this so you feel this is covering employees where we are now and mark up changes you feel are not correct. If you could bring it back to the July meeting, we can start making changes and get this manual approved. If you have questions feel free to email me with questions.

Linda Crawford: we also have the ADA Title IV manual the Troy Council will need to read and be familiar with. This manual has the ADA policy in the front and Training in the back to summarize the manual. Pudder Linne is the ADA Coordinator for Town of Troy. Training document will need to be signed by everyone that you have received a copy. The actual ADA Policy was signed by Roger Fella and Pudder Linne earlier this year. Chris Goffinet stated yes this is a requirement and Tell City and Perry County had to have these also.

#### **CITIZENS:**

**Adam Hoffman-** When can we expect the Marshal to get his equipment so he can start doing his job here in Troy? Roger Fella said that is a good question and we will discuss this in few minutes.

**Cathy Hoffman** – there are a lot of weeds in the Troy Park? We have been coming down to the Troy Park everyday and there are weeds everywhere? Did we not put a barrier down before mulch? We need a trash can in the park area? I picked up food bags this week and took them home to throw away. We need benches too? Linda Crawford said the benches came in today? What about trash cans? We will relay the message about trash cans?

**Bill Cotton – None**

**Beth Grant-** Any word on when INDOT will be working on the Highway? Brandon said it will be this year. Linda Crawford said it is supposed to be let in October 2023?

**Vicki Parsons- none**

**Roger Fella** –. I would like to talk about getting a patrol car for the Marshal and Deputy Marshal? Tina Gerlach said she thought he was going to drive Pudder Linne Ford Edge car? Roger Fella stated we are not allowed to drive it? Tina said why not? Roger stated per the Indiana Code 9-19-14-5? Brandon Kleeman asked what are our options? Linda Crawford stated we have two quotes in previous meetings? We have private financing through our German American bank (GAB) ? The GAB interest rate was the best of 3 we got. It has been customary in the past to pay for town vehicles out of electric account? If we put \$20,000.00 down on one of the two vehicles quoted our payments would be approximately \$650 per month. We paid for Pudder vehicle that way when we traded in the Marshal Tahoe? We know that our deputy marshal wants to work 30 hours per week so we know it will get used? Brandon Kleeman asked Chris his opinion on purchasing new vehicle? Chris said they are correct the statue or Indiana code does not allow police officers to use vehicles that are not properly equipped with lights and emergency equipment. Linda Crawford stated we have two quotes one is for a 2023 Dodge Durango that is turnkey and ready to go, a quote for 2023 Chevrolet Silverado 4x4 crew cab in stock at a local

dealership. Both Doug and Stephan prefer the truck. The upfit for the truck will be roughly \$8,000.00. If you approve a vehicle tonight, we could have it by early next week for use. Brandon Kleeman asks Linda if we were financially ok to pay for it out of utilities? Linda stated yes. Brandon asked if we could use the ARPA money to pay for the marshal vehicle? Linda said yes, we could, we have \$90,000.00 and we have not used any of it yet? Pudder Linne and myself have talked about some uses for the ARPA monies but we can certainly use it for the marshal vehicle? Roger Fella asked what we were considering using the ARPA monies for? Linda stated early on in basic discussion when we discussed it in the meeting Pudder stated he would like to have some of it for Fire Department, I would like to have some for the Parks and Jeff Everly stated some of it should be for the employee bonuses for (COVID) essential employees. Bret Kleeman asked if any other quotes were taken on the Chevrolet truck? Stephan said that the Law Chevy in Booneville was best price and they gave us fleet discount? Bret Kleeman said we need to get with Pudder and see what he wants out of the ARPA money and get that split up and used? Beth Grant said I thought we were going to get the electronic speed signs out the grant money? Roger said that decision has not been made yet? Roger said we need a motion to purchase the vehicle then we can figure out later if we want to pay it off with ARPA funds but we need to get something for the Marshals to drive?

Roger Fella said we need a motion to purchase the Chevrolet Truck with down payment and financing?

**MOTION:** Brandon Kleeman

**SECONDED:** Bret Kleeman

**MOTION CARRIED:** ayes 4 nays 0

Adam Hoffman thanked the Council for buying the vehicle for the Town of Troy.

**Brandon Kleeman – none**

**Bret Kleeman** – asked about the discussion from last meeting about nuisance and blighted properties. Did anyone do anything about it? Roger stated the Council was supposed to ride around town and make a list of properties for priority.

**Tina Gerlach- none**

**Danny VanConey** – Absent (available via phone)

**LINDA CRAWFORD-** the Community Crossing Grant will be open and closed in July 2023, this will be the last one this year. The PAZER shows we have two areas in Troy left that needs paved- Market Street to Christ of Ohio and Troy Ridge Road to meet the pavement completed by Tell City/Perry County. We need a motion to proceed.

**MOTION:**

**MOTION:** Brandon Kleeman

**SECONDED:** Bret Kleeman

**MOTION CARRIED:** ayes 4 nays 0

Linda gave Council a copy of a neighboring towns Home/building maintenance plan that gives a descriptive wording on what is not allowed to address blighted properties in Troy. Chris Goffinet said he would look at the example and advise.

July 1<sup>st</sup> 2023 Troy Fireworks update:

- We have purchased the fireworks with the donation from Waupaca and 2 private donations. Total fireworks cost is \$3500.00.
- DJ Music will start at 5 with a band at 6
- Chef Marcy's Food truck will be here.
- Vendor for children face painting/balloon making
- Troy Methodist Church renting 3 bouncy houses for children
- Port a Potties are ordered.
- Marshal has borrowed electronic sign for traffic control.
- We will have Marshal and Deputy Marshal for traffic control at a minimum.
- Last year the crowd was estimated at 4000 people.

**OLD BUSINESS:** Roger Fella stated he had a citizen ask him about the ordinance for Dumpsters. Roger Fella asked the Council -Do we have an ordinance for that ? Roger asked Linda if we have an ordinance and she said yes it stated dumpsters are only for Contractors or demolition for up to 60 days with one renewal? Adam Hoffman said he has a copy of the ordinance? He disagreed with the interpretation? Chris Goffinet said only permitted dumpsters are allowed?

Chris Goffinet said it clearly states you cannot not have dumpster unless it is for construction or demolition. The situation is some are paying for permits and others are not?

**NEW BUSINESS:** Cathy Hoffman stated she would like to see the new Trash truck slow down- it has 2 people standing on back and they are driving fast on our street. It is very unsafe?

**Any Correspondence: none**

**ADJOURNMENT:** There being no further business, a motion was made by Bret Kleeman and seconded by Tina Gerlach to adjourn the meeting at 7:45pm . All in favor. Motion carried.

**Next meeting July 12, 2023 6:00pm CST**

Roger Fella, Board President

  
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Bret Kleeman, Board Member

  
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Brandon Kleeman, Board Vice President

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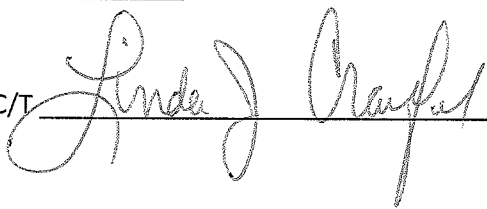
Danny VanConey, Board Member

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Tina Gerlach, Board Member

  
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ATTEST: Linda Crawford, C/T

  
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**SIGN – IN SHEET**  
**(PLEASE PRINT YOUR NAME)**

MEETING DATE: JUNE 22, 2023

NAME

REPRESENTING OR CITIZEN

✓ Adam Hoffman

Citizen

✓ Kathy Hoffman

citizen

✓ Bill Cotton

Citizen

✓ Betsey Grant

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✓ Vicki Parsons

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✓ Charles D Dunn

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