

**MINUTES-REGULAR**  
**TOWN COUNCIL MEETING – November 13, 2019 – 6:00 p.m.**

**PUBLIC PRESENT:** John Wetzel (Midwestern), Helen Kleeman, Cathy Crossley, Rich Simpson, Bill Cotton, Dariush Shafa (Perry County News), Janice Harpenau, Tara Damin (Clark Dietz), Barry Schaefer, Amy Schaefer and Brenda Stephens, Stephen Poehlein (Marshal) and several of his family members

**COUNCIL & EMPLOYEES PRESENT:** Jane Efinger-Hayden, Tom Utley, Linda Crawford, Brandon Kleeman, Chris Goffinet, Sharman Jarboe, Bret Kleeman and Jay Oliva

**ABSENT:** None

The public was asked to sign in and get an agenda which advised the meeting was being recorded.

The meeting began with the "Pledge of Allegiance".

Time sheets were previously signed by Jay and returned to Jane.

Jay Oliva, President, called the regular meeting to order at 6:00 p.m. and welcomed Bret back to the board.

Agendas, mail, correspondence, financials and minutes were distributed. Linda made a motion to accept the consent agenda. Sharman seconded. All in favor. Motion carried.

**FIRE:** (Month #10-no report from fire department personnel).

**TOM--**

**ELECTRIC:** Advised there was 1 outage. Has 4 of the 5 poles changed out. \*\*\*New service to Nick Conner. \*\*\*Working on fuse coordinating – 2 phase.

**WATER:** Advised we have to have a WT3 by December 2<sup>nd</sup>. Linda had questions. Should be 12/2 or 12/9 that we are in operation. John Wetzel advised that we can hire per-diem and not on a year's contract in case they wanted to hire someone else. Tim Nelson is licensed. Linda made a motion to hire Tim Nelson as a WT3 operator on a per-diem basis. Brandon seconded. All in favor. Motion carried. \*\*\*Advised he is changing out water meters and there is an issue, SENSUS has been contacted. \*\*\*They will be keeping the old building by the new water plant. Belongs to us, this was discussed in the past as part of a swap-out for a change order vs demolition for insulation. Has a concrete pad and no chemicals will be stored in there.

**SEWER:** All is good. The panels are in. Consolidated is going well, no run over. Readings for 10/14 – 506K, 10/21 – 495K, 10/28 – 560K, 11/4 – 574K and 11/12 – 709K. Average 2-2.5 million K per month. Linda asked how it is compared to last year, still more. Jane advised that the bill has gone down significantly. \*\*\*Jane asked if the Jerry Harpenau situation has been resolved, Tom advised not yet, but is still on the schedule. \*\*\*Tom wanted everyone to know that all the ladies in the office have been most helpful with all the extra work and new equipment and was very grateful.

**CITIZENS:**

John Wetzel-(Midwestern)-gave an update of the project, should be close to being on line soon. Trim, fencing, post tops, rails, seeding, rip-rap, etc. are all going in. They pressured the lines. The pumps are in. Paving should be done by 12/2. \*\*\*John advised there is no pay request this month. \*\*\*There is some legal and contingency monies left, along with the 85,000 to be transferred from electric, should be able to cover the cost of the Fulton Hill project. A motion was made by Sharman to transfer the money needed from electric so we do not need to take out another loan for the project. Linda seconded. All in favor. Motion carried. \*\*\*Advised we will continue to employ DuWayne Johnson as our Wastewater Operator as he is affordable and efficient.

Frances Lueken-Attorney for Automated Routing advising this was the public notice and there have been no comments regarding the matter. Barry and Amy Schaefer were in attendance. The public hearing notice had been given the proper allotted time and published as well. Brandon made a motion to sign the ordinance to designate Automated Routing. Sharman seconded. All in favor. Motion carried.

Linda made a motion to sign and approve Stephen Poehlein as Town Marshal. Clerk/Treasurer swore him in. Brandon seconded the motion. All in favor. Motion carried.

Tara Damin – is a grant writer for Creating Places. It is a crown funding organization. Are looking at a 100,000 grant with 50% match. So our portion would be 50,000. We need to reach our goal. A trail grant would be separate. Would be a 30-60 day timeline. Would also be a social media campaign. If we don't reach our goal, we don't get grant. Needed a motion to approve from the board to get started to send out letters to residents and businesses. Sharman made a motion and Brandon seconded. All in favor. Motion carried. Some further information was to bring back the Trojan fest on Fathers' Day weekend in June of 2020. Have equipment installed by mid-May. Phase one would be swings and upgrade for about 9,000. A quote and layout of the playground for ages 2-8 and 8 and above will be about 100,000. This will not include a shelter or basketball goal. There is some money left for postage. Linda will ask the utility clerks to help with labels, envelopes, letter, stuffing, etc. There will be levels of participation that can be achieved for recognition, bricks – plaque – being on the ribbon cutting brochure, etc.

Janice Harpenau-advised she thought the town was looking very nice with the curbs, leaves being picked up and limbs. Jane advised she will pass this on to the Street Department

Richard Simpson-nothing.

Brenda Stephens-nothing.

Helen Kleeman-nothing.

Cathy Crossley-echoed Janice's sentiments on the curbs, etc.

**JANE:** Advised Trick or Treating was uneventful. \*\*\*Advised leaf pick up has been pushed back due to the snow and frigid temperatures. They will be picked up on an as needed basis as well. \*\*\*The town signs have been cleaned. \*\*\*Advised there was a 10/31 INDOT meeting and everyone should have the minutes in their boxes. \*\*\*Advised the audit began on 10/17. \*\*\*Advised the phone system needed updated and they will take off the old repair bill towards a new system. This approval will be contingent on the attorney reviewing the contract. Sharman made a motion to go forward with the new phone system. Linda seconded. All in favor. Motion carried.

**CHRIS:** Jane advised regarding Nathan Stanton, he contacted her today regarding he is attempting to clean up his place but has had some medical issues and wanted a month's extension so he could address the board at the December meeting. Chris advised if he is showing progress he saw no problem with that. The board agreed. \*\*\*Smiths on Washington Street, some effort has been made. Linda advised she will get Chris the owner's address. They were not aware of the situation and will also send a copy of the ordinance. \*\*\*Regarding semi's sleeping on the highway overnight parked, the one incident we are aware of they were broken down. Chris will explore INDOT regulations and '2 hour' parking signs, etc.

**JAY:** Advised the Marshal has already been sworn in and asked if he knew who his designees were. Linda advised that Richard Simpson has agreed to be one of the deputies/reserves. No word on the 2<sup>nd</sup> one, which will need to be approved by the board.

**SHARMAN:** Advised she attended her last IN 15 meeting. They voted on the budget. The board will need to appoint an IN 15 rep for 2020. The next meeting will be 1/28 at 6:30 CST. She spoke with Craig McGowan there. \*\*\*She spoke

with PCCF regarding the grant process and an erosion grant. Has not heard any help coming from our board on this process. Linda advised she would help with what she had. Mayor Jim Adams gave her some Corps of Engineers information and Lisa Gelhausen had some planning grant information. Sharman visited Rockport Bluff area regarding their bond issue site. She also contacted Mulzer's regarding cost of rip-rap-19.35 per ton and she did not have measurements to ascertain how much we would need.


**BRANDON:** Advised the Off Road ordinance was done. Linda made a motion to accept it and Sharman seconded. Jay was opposed. Motion carried. Chris advised we would need to publish this. There was much discussion as to how this would affect our town. There were many negatives to having this in our town, but at least now it can be monitored and the Marshal can police any violations.

**LINDA:** Advised Todd from PCDC wants to be on the December agenda. There was a meeting yesterday and they discussed the sale of the spec building. \*\*\*Regarding the Martin property, Automated bought the two pieces of property adjacent and they will be relocating to Waupaca in the spring. There are 2 IDEM inspections pending. \*\*\*Advised the Witches' Walk was busy and fun. Lots of candy – over 1200 pieces distributed. Thanked everyone for the donations and Chris for using his spot.

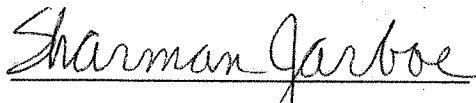
**BRET:** Asked if the Town Manager position has been filled. No it has not. Recommended that we hire Pudder Linne right away. Much discussion on this. No need for Town Manager since we have a council. He said this will eliminate finger-pointing. Sharman asked if he was interested in the job why wasn't he here to advise of such. Bret advised he does want the position. There was much discussion from the citizens about hiring someone who quit and why do we need this position, is it in the budget, why do we need a manager to manage 5 employees, etc. Chris advised we do not need to advertise, it's an appointed position. Much discussion on we should advertise because it's the right thing to do and there may be someone out there more qualified than Pudder. This is a utility paid position. Bret advised there has been too much hiring out of jobs that should have been done in-house regarding meters. It was advised that since Tom is here alone now OSHA requires two men on some jobs. Was asked if this would be an office job and Bret said no it would be a working position. Someone asked if he would have the power to hire and fire, Bret said no. It was decided to table this discussion for this month because we do not even have a job description to advertise.

**OLD BUSINESS:** None and no other correspondence.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:40 p.m. A motion was made by Sharman and seconded by Linda. All in favor. Motion carried. The next meeting will be on December 11, 2019 at 6:00 p.m., CST.

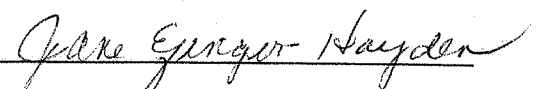
  
Jay Oliva, President

  
Bret Kleeman, Board Member

  
Sharman Jarboe, Vice President

  
Linda Crawford, Board Member

  
Brandon Kleeman, Board Member

  
ATTEST: Jane Efinger-Hayden  
Clerk/Treasurer